



August 13, 2023

**Reply to: CPWQA
c/o August Koloras
770 Hillcrest Road
York, PA 17403**

To: Suppliers/Providers of Wastewater Treatment and Collection System Equipment, Related Products, and Professional and Construction Services, and those who are seeking an opportunity to market their products/services to Wastewater Treatment and Collection System operators and designers

From: August Koloras, CPWQA Trade Fair Committee Chairman

The Central Pennsylvania Water Quality Association will hold its 2023 **Trade Fair and Plant Tour** on Friday, September 22, 2023, at the **Capital Region Water (CRW) Advanced Wastewater Treatment Facility (AWTF)**, located at **1051 Elliot Street, Harrisburg, PA 17104**.

The Trade Fair Committee and the CPWQA Board appreciate the support of our many long-time exhibitors and are pleased to welcome the support of more recent exhibitors. We recognize the limits of your marketing budget, and to that end, we are capitalizing on the successes of the last several events by again combining the Trade Fair with a tour of one of the premier treatment facilities in our region. Note that our membership consists of municipal and industrial wastewater treatment plant and collection system operators, laboratory technicians, and maintenance personnel, as well as municipal management personal, municipal authority members, and design and construction professionals and technicians.

CPWQA invites you to exhibit at the Trade Fair. The \$300.00 exhibitor fee will provide you with an exhibit table in the main exhibition area, a business card ad in the event handout, a listing of the pre-registered Trade Fair attendees, breakfast for two of your firm's representatives, lunch for two of your firm's representatives, a chance in a random drawing for a free registration at the 2023 Trade Fair, and a chance in a random drawing for a \$200.00 Gift Card. The increased area and layout of the Capital Region Water (CRW) Advanced Wastewater Treatment Facility (AWTF) enables us the ability to offer outdoor exhibit spaces for the first 3 exhibitors who would like to offer trailer or truck mounted displays or outdoor demonstrations.

The easiest way to pay your exhibit fees will be on-line via credit card from the CPWQA website at www.cpwqa.org. From the CPWQA Home page, go to the Events tab, and select the 2023 Trade Fair. If paying on-line, the Exhibitor Application must still be filled out and emailed to Akoloras@riordanmat.com or mailed to CPWQA, c/o August Koloras, 770 Hillcrest Road, York, PA 17403.

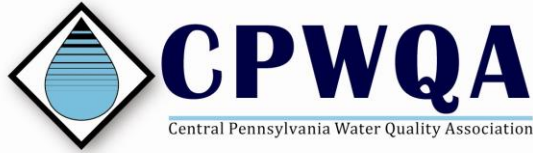
If you are paying by check, please return the enclosed application, **with your business card and exhibit fee**, to CPWQA, c/o August Koloras, 770 Hillcrest Road, York, PA 17403. Checks should be made payable to "CPWQA".

Please remember that our event is titled "Trade Fair and Plant Tour". CPWQA will be utilizing its "DEP Certified Training Sponsor" status to provide 1 DEP Approved Wastewater Contact Hour (CH) for attending the event. We are confident this will attract the interest of licensed operators, AND licensed professional engineers. CPWQA will conduct an exhibit hall activity to encourage attendees to visit the Vendor Booths.

Should you have any comments or suggestions for improving the Trade Fair, please email me at Akoloras@riordanmat.com or call me at 717-817-9650. I look forward to seeing you in September.

Sincerely,

August Koloras
Trade Fair Committee Chairman



2023 CPWQA TRADE FAIR AND PLANT TOUR EXHIBITOR INFORMATION SHEET

DATE: Friday, September 22, 2023

LOCATION: Capital Region Water (CRW) Advanced Wastewater Treatment Facility (AWTF)
1051 Elliot Street
Harrisburg, PA 17104

EXHIBIT HOURS: 8:00 AM to 2:00 PM. Exhibitors will be allowed to enter the exhibit area at 7:30 AM to set up their displays. (A light catered breakfast will be provided). Displays should remain in place until 2:00 PM.

EXHIBITOR FEE: \$300.00 per table

To register, complete the **Exhibitor Application** and either mail or email it to:

CPWQA
c/o August Koloras
770 Hillcrest Road
York, PA 17403
Email: Akoloras@riordanmat.com

NOTE: You can pay by credit card on-line at www.cpwqa.org. However, you **MUST** still complete and submit the Exhibitor Application and supply your business card for inclusion in the Trade Fair Handout. For credit card questions, please email info@cpwqa.org. If paying by check, please make it payable to CPWQA and mail to the address above.

EXHIBITORS WILL RECEIVE: A display table in the main exhibition hall
A copy of your business card in the Trade Fair Handout (distributed to all attendees)
A list of the pre-registered attendees
Light Catered Breakfast
Lunch for two representatives. (Additional lunches can be purchased for \$25.00).
All exhibitors will be entered into a random drawing for a free table at the 2024 Trade Fair
Also, all exhibitors will be entered into a random drawing for a \$200.00 Gift Card

EXHIBIT LIMITATIONS: Registrations will be limited to 64 exhibitors. Booth spaces will include an exhibit table. Also, the first 3 registrants requesting space for an outdoor display will be provided with an assigned space at no additional cost.

TRAINING ACTIVITIES: To help increase attendance, Exhibitors are reminded that those attending the plant tour, exhibit hall, and technical meeting will be eligible to receive 1 DEP Approved Wastewater Contact Hour. If any exhibitor would also like to register for the DEP Contact Hour or receive a certificate of attendance for use in continuing education toward your PE license, please note your Client ID Number or your PE license number next to your name on the Exhibitor Application Form. If you register for the DEP Contact Hour, the cost is \$5.00 and you must present your DEP Client ID Card/Certificate and a photo ID at the Contact Hour Attendance Desk.

ROOM RESERVATIONS: There are numerous hotels/motels in close proximity to Capital Region Water AWTF with varying costs and amenities. Exhibitors should make their own lodging arrangements.

RESPONSIBILITY/LIABILITY: In registering for the Trade Fair, the exhibitor agrees to assume the entire responsibility and liability for losses, damages and claims arising out of injury or damage to exhibitor's displays, equipment, or other property.

DOOR PRIZES: CPWQA solicits door prizes to be awarded to registered attendees at the close of the Trade Fair. If you wish to contribute, please bring the prizes to the Trade Fair. (Typical door prizes include, gift cards, tools, mugs, calculators, golf balls, tee shirts, etc.) All door prize contributions are gratefully accepted.

EXHIBITOR PRIZE: CPWQA will award one exhibitor (randomly selected) a free registration for the 2024 Trade Fair. CPWQA will also award one exhibitor (randomly selected) a \$200.00 gift card.

QUESTIONS: Contact August Koloras 717-817-9650 or Akoloras@riordanmat.com)